

Law/Paralegal Studies Program – Comprehensive Program Review – Spring 2017

Department/Program 3-Year Plan

1. In the grid below, please describe a few (no more than five) long-term, big picture goals for your department, discipline, and/or program over the next three years. These should be goals you feel are important for you, your students, and the college and should be supported by some of the shorter-term objectives included in your annual program review updates. Please also indicate the status of each goal (the categories “Completed” and “Dropped” should not be selected if this is the first time you are filling out this grid), and describe how the goal(s) align with the College’s Strategic Master Plan/Educational Master Plan goals, department/program SLOs/PLOs, and/or LAMC’s Institutional Learning Outcomes (ILOs). Also specify the actions and/or activities you are planning (or that are ongoing) that will enable you to achieve your goal(s). It is also important that you include measurable outcomes supported by data that signal the completion of the activities and actions.

DEPARTMENT/PROGRAM 3-YEAR PLAN

Department/Program Goal	Goal Status	Alignment with LAMC Strategic Master Plan/ Educational Master Plan goal(s), department/program SLOs/PLOs, and/or ILOs	Specific actions or activities (ongoing or planned) required to achieve this goal	Measurable outcomes/criteria indicating that each action or activity is complete, including target dates for completion	Briefly describe any obstacles to completing these activities or actions
1. Pilot 8 week online and hybrid classes	New	Access(LAMC SMP)	Fall 2017 – scheduled Law 1/10 (on campus) and Law 13/20 scheduled as 8 week class. Class can be taken in conjunction with each other.	Review student success/retention to determine if 8 week classes are more successful than current 16 week classes (end of Fall 2017 semester)	Students may not be able to keep up with the amount of work required in an 8 week class.
2. Train law faculty in best practices of Reading Apprenticeship (RA) currently in use by STEM/Science Dept./Disciplines	New	Teaching & Learning for Success (LAMC SMP) and SLO on “briefing law cases” & PLO on “effective communication”	Schedule Reading apprenticeship Law Faculty Training (Summer/Fall 2017) for roll out in Fall 2017/Spring 2018 & imbed Reading apprenticeship materials & apply RA best practices	Improved results in Fall 2017 Student Learning Outcomes analysis of “paraphrasing” case statements assignments in our on campus/online law classes	Faculty may be hesitant to get trained in RA best practices and apply them to their class assignments
3. Pilot PreparEd program http:// http://preparedlearning.com/	New	Preparation for Success (LAMC SMP) and SLO on Critical Thinking & PLO on “effective communication”	<u>PreparEd - Student Preparedness collaboration</u> with Intellus, LACCD, ELAC, Valley, Southwest, Mission employing a dashboard App	Student Success and Retention will demonstrate that imbedded materials for underprepared students with the PreparEd dashboard -	Implementation of technology of the application in Canvas might present some challenges, and adoption by both law

			in Canvas to address underprepared students by monitoring student knowledge gaps, providing materials in areas needing improvement identifying struggling students, and intervening to impact student learning. PreparED:BootCamp gives the incoming student a way to bolster their basic Math, English, Study and Critical Thinking skills, on their own, prior to beginning or resuming their college career.	assess end of Fall 2017 semester	students and law faculty
4. Track Paralegals/ Job and Career Placement	Ongoing	Organizational Effectiveness	Work with CTE/Transfer Center/ on developing software/programs to track our paralegals once they graduate and successfully place them in jobs in the legal field	Increased number of paralegals graduating and being placed in the job market Assess – End of Fall 2017	Finding and implementing system to track paralegals
5. Pathways to Law	Ongoing	Resources & Collaboration	Continue with Pathways Activities – collaborating with High Schools, Bar Association, Courts, State Bar, Law Schools and 4 year UC/CSU, and Transfer Center	Increased transfer rates to UC/CSU for our paralegals Increased participation in planned Pathway to Law Activities Increased Student Success/Retention in our High School Dual/Concurrent Enrollment Assess – End of Fall 2017	Ensuring persistency of actions taken to meet goals and objectives of the Pathways to Law Program

In the space below, please describe your rationale (e.g., supporting data, information, reasoning, etc.) for your goal(s) described above.

A. Pilot 8 week online/on campus classes - Both ITV and Business are scheduling 8 week classes, i.e. akin to a quarter system vs. semester.

Here are some of the pros-cons of 16 vs. 8 week online classes – (from Rio Salado Community College)

16 week classes – moderately paced, assignments more spread out, trying to balance 4 classes at a time (12 units) with work, family and other responsibilities often requires students go from full-time to part-time status, averages 1-2 lessons per week, requires focus and strong study skills, but allows flexible time-management

8 week classes - fast paced, assignments are more concentrated, students complete a full-time course load (12 units) while taking just 2 classes at a time, in two 8-week sessions over a 16-week period, averages 3-4 lessons per week, requires a concentrated level of focus and more structured study regiment.

Our Winter online sessions (5 weeks), and Summer online sessions (5 weeks) have higher retention/success rates, but also students tend to be higher-performing students from UC/CSU who have taken online classes and who need a GE transfer class at a lower cost.

B. Reading Apprenticeship Training of Law Faculty - Mission College through the able leadership of Par Mohammadian have established a Reading Apprenticeship Community . Los Angeles Mission College was approved to join the Reading Apprenticeship Community College STEM Network (RACCSN) in 2015. LAMC team is among the 100 founding members of RACCSN. The objective is to enhance STEM instruction through a focus on academic literacy and metacognitive conversation. This program is a proven and tested program for improving reading apprehension and literacy. Here is a copy of the LAMC proposal for establishing a STEM Reading Apprenticeship program at Mission which has met with increased student success and retention - https://www.lamission.edu/lifesciences/LAMissionCollege_RACCSN_2014%20.pdf

C. Pilot PreparEd - In Fall 2016, at the State wide Academic Senate Conference, Donald Gauthier, LACCD Senate President, and David Kim, CEO of Intellus presented - <http://asccc.org/sites/default/files/fall-program-fall-2016-final.pdf> . As a result, LACCD entered into a Pilot Project with Intellus and Valley, ELAC, Mission and Southwest to participate in PreparEd by imbedding materials, tutorials, videos through Canvas in test pilot classes with the purpose in mind of addressing underprepared students by monitoring student knowledge gaps, providing materials in areas needing improvement identifying struggling students, and intervening to impact student learning. In Fall 2017, our paralegal program will participate with our first two intro level law classes, Bus. Law I and Law 10 – Intro to Law in this project, and the impact on student success and retention will be measured at the end of Fall 2017.

D. Tracking Paralegals/Job Placement – With increased funding through CTE and through our new CTE Dean we plan on implementing software/etc. to track our paralegals into the job market, and to assist with job and career education and placement. We have had this goal in our last few program reviews.

E. **Pathways to Law** - We will continue with program activities in our 4th year of the Pathways to Law – Here is a list of activities for the last three years we have participated in with the Pathways - <http://abogado.pbworks.com/w/page/100751479/pathway%20activities> - Add activities here from last program review – goals

Review of Goals – 2015-2016 program review

1. **Mock Trial** - One of the mutual goals of both the AJ and Paralegal Program is to create a Mock Trial. The AJ program has purchased equipment that will assist with the two programs developing a Mock Trial of a DUI Murder case. We are training our current Law 16 Evidence class in preparation of mock trial materials.
2. **High School Concurrent Enrollment Law Classes (Pathways to Law program)** - Increased number of our law classes in high school from 0 - to 7 (from 2014 to 2017) – Concurrent law classes are taught at San Fernando High School, Northridge Academy, Poly High School, and LA Leadership Academy.
3. **New Law Faculty** – We have added excellent law faculty to our program to teach in our high schools and in our paralegal program. We have added the following law faculty:

Stefan Guttensohn – Univ. Windsor/Univ. Detroit LLB/JD program, Georgetown University Master of Laws in Securities and Financial Regulations (Deans List) taught Law 2 - Partnerships/Corporations in Fall 2016.

Sylvia Macias - Southwestern Law School JD graduate and Title IX compliance officer at the LACCD District, and Director Project Match – LACCD Faculty Diversity Training/Internship Program, taught Bus. Law 1 & Law 10 – Intro to Law at the LA Leadership Academy (Pathways to Law Program)

Isaac Lopez - Loyola Law School JD graduate, and life Coach at the Anti-Recidivism Coalition, Housing and Education Initiative. He served the youth of South East Los Angeles for a decade, where he mentored and taught elementary, middle and high school students in a variety of subjects including, government, history, English, Spanish, health, art and physical education. He traveled throughout Latin America, visiting Cuba, Venezuela, and Peru where he participated in conferences and collaborated with governmental and non-governmental organizations. As a human rights observer, Isaac traveled extensively throughout Mexico working with indigenous communities in central Mexico, Chiapas, Oaxaca and the Yucatan Peninsula. Isaac has taught Law 1 and Law 10 at Poly High School (Pathways to Law Program)

Jessica Price - Graduate of Crenshaw High School, Yale Bachelor of Arts, Harvard Law School, JD. Jessica worked at ACLU (downtown Los Angeles) where she litigated education equity, police practices, privacy and disability rights cases and managed a team of 17 attorneys to litigate statewide discrimination case on behalf of English learner students. She currently is the Title IX Compliance Coordinator at UCLA. Jessica taught Law 10 at LA Leadership Academy, and Law 20 (Probate) at LAMC.

Donna Lewis – BS, CSUN (Bus. Admin – Info Systems), MA, Pepperdine (Education Pedaogy), JD – UWLA, EdD , USC (Education Leadership – Education Philosophy - designed mission-critical LAUSD Common Core Technology (CCTP) Safety and Security Training Project Implementation Guide. Donna taught Law 1 at Poly High School, and Law 11 (Civil Litigation) at LAMC.

4. **Increase transfer to UC/CSU** We had 11 of our students receive their AA degree (2015). This is an increase from 3 each year. We still have much work to do with this objective. We will work with the Transfer Center at Mission on this objective. With our intense efforts in the Pathways to Law Initiative we should be able to double our current number of students transferring to UC/CSU.

5. **Increase partnerships with law firms and the courts** We have developed a great partnership with the San Fernando Bar Association and with a local attorney, Seymour Amster. Both are working with our law program and pathways. Activities include court visits, trips to USC and Loyola Law School, LA County Law Library workshops (see activities under E. above). We will continue to work with them towards achieving our goals in the Pathways Program. The Non Profit Parents, Educators and Students in Action (PESA) submitted a mentoring proposal to work with the Mission, ELAC, City, and WLAC Pathways to Law program. This initiative would help to increase our transfer rate of our students in our program.

